



Retford Post 16 Centre

Retford Post 16 Centre Admission Arrangements 2016-17

Elizabethan Academy Post 16 Admissions

The admission number for external students is 25.

The Elizabethan Academy is a partner in the Retford Post 16 Centre which brings together students from The Elizabethan Academy, Retford Oaks Academy and North Nottinghamshire College

The overall capacity of the centre is 450. NNC have an allocation number of 50 students therefore resulting in a school capacity of 400, of which 240 places are available to Year 12 (120 from each school).

In the event of the schools being oversubscribed then admissions oversubscription criteria are applied.

Applications are handled in the same way as other applications outside the normal year of entry. Any applicant refused entry can appeal against the decision. Should oversubscription criteria be required, they will be the same as for Year 7.

Both internal and external students wishing to enter the sixth form will be expected to have met the minimum academic entry requirements for the sixth form.

In addition to the sixth form's minimum academic entry requirements, students will need to satisfy minimum entrance requirements to the courses for which they are applying. If either internal or external applicants fail to meet the minimum course requirements, they will be given the option of pursuing any alternative courses for which they do meet the minimum academic requirements.

These academic entry requirements form part of the admission arrangements and so will be consulted upon and published in the Post-16 prospectus and in the LA composite admissions prospectus.

In the event of an unsuccessful application, students and their families have a right to appeal to the Centre's governing panel. This appeal panel will be constituted of the academy's Post 16 partner governors and not from the academy.

Our policy is to ensure that students accepted into the Sixth Form can be placed on appropriate courses where they are likely to succeed. To facilitate this, all applicants will have a meeting with an academy member of staff to discuss the most suitable courses of study. This does not form part of the admissions process.

Retford Oaks Post 16 Admissions

Retford Oaks Academy is a partner in the Retford Post 16 Centre which brings together students from Retford Oaks Academy, The Elizabethan High School, North Nottinghamshire College.

The overall capacity of the centre is 450. NNC have an allocation number of 50 students therefore resulting in a school capacity of 400, of which 240 places are available to Year 12 (120 from each school).

If fewer than 120 of the Academy's own year 11 pupils transfer into year 12, additional external pupils (above the admission number of 25) will be admitted until year 12 meets its capacity of 120. In the event of one school/academy being oversubscribed and the other under-subscribed the surplus places will be made available to the oversubscribed school/academy.

In the event of both schools being oversubscribed then each school/academy will apply its own admissions criteria.

Both internal and external pupils wishing to enter the sixth form will be expected to have met the minimum academic entry requirements for the sixth form.

In addition to the sixth form's minimum academic entry requirements pupils will need to satisfy minimum entrance requirements to the courses for which they are applying. If either internal or external applicants fail to meet the minimum course requirements they will be given the option of pursuing any alternative courses for which they do meet the minimum academic requirements.

These academic entry requirements form part of the admission arrangements and so will be consulted upon and published in the academy's prospectus and in the LA composite admissions prospectus.

In each year group Retford Oaks Academy will operate a waiting list where in any year the academy receives more applications for places than there are places available.

It will operate until the end of December in the admission year. It will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Retford Post 16 Centre Admission Arrangements 2017-18

Elizabethan Academy Post 16 Admissions

The admission number for external students is 25.

The Elizabethan Academy is a partner in the Retford Post 16 Centre which brings together students from The Elizabethan Academy, Retford Oaks Academy and North Nottinghamshire College.

The overall capacity of the centre is 450, including external students. NNC have an allocation number of 50 students therefore resulting in a school capacity of 400, of which 240 places are available to Year 12 (120 from each school).

If fewer than 120 of the Academy's own Year 11 pupils transfer into Year 12, additional external pupils (above the admission number of 25) will be admitted until Year 12 meets its capacity of 120.

In the event of one Academy being oversubscribed and the other under-subscribed, the surplus places will be made available to the oversubscribed Academy. In the event of both schools being oversubscribed then each school/academy will apply its own admissions criteria. Criteria for the Elizabethan Academy are set out above.

Applications are handled in the same way as other applications outside the normal year of entry. Any applicant refused entry can appeal against the decision. Should oversubscription criteria be required, they will be the same as for Year 7.

Both internal and external students wishing to enter the sixth form will be expected to have met the minimum academic entry requirements for the sixth form. All students will have to complete an initial assessment in English and Maths as part of their enrolment process irrespective of their GCSE results. Those who achieve below Level 2 must attend a support programme as part of their studies.

In addition to the sixth form's minimum academic entry requirements, students will need to satisfy minimum entrance requirements to the courses for which they are applying. If either internal or external applicants fail to meet the minimum course requirements, they will be given the option of pursuing any alternative courses for which they do meet the minimum academic requirements.

These academic entry requirements form part of the admission arrangements and so will be consulted upon and published in the Post-16 prospectus and in the LA composite admissions prospectus.

Parents have the right to an independent appeals panel if they are not happy with the outcome of their application. Repeat applications in the same academic year will not be considered unless there is a significant and material change in circumstances. Appeals should be in writing and addressed to the Clerk to the Governors c/o the Academy within 20 school days of refusal. Appeals are dealt with under the Schools Admissions Appeals Code 2014.

Our policy is to ensure that students accepted into the Sixth Form can be placed on appropriate courses where they are likely to succeed. To facilitate this, all applicants will have a meeting with an academy member of staff to discuss the most suitable courses of study. This does not form part of the admissions process.

Retford Oaks Academy Post 16 Admissions

Retford Oaks Academy is a partner in the Retford Post 16 Centre which brings together students from Retford Oaks Academy, The Elizabethan Academy and North Nottinghamshire College (part of the RNN Group).

The overall capacity of the centre is 450. NNC has an allocation number of 50 students therefore resulting in a school capacity of 400, of which 240 places are available to Year 12 (120 from each school).

If fewer than 120 of the Academy's own year 11 pupils transfer into year 12, additional external pupils (above the admission number of 25) will be admitted until year 12 meets its capacity of 120.

In the event of one school/academy being oversubscribed and the other under-subscribed the surplus places will be made available to the oversubscribed school/academy.

In the event of both schools being oversubscribed then each school/academy will apply its own admissions criteria.

Both internal and external pupils wishing to enter the sixth form will be expected to have met the minimum academic entry requirements for the sixth form.

In addition to the sixth form's minimum academic entry requirements pupils will need to satisfy minimum entrance requirements to the courses for which they are applying. If either internal or external applicants fail to meet the minimum course requirements they will be given the option of pursuing any alternative courses for which they do meet the minimum academic requirements.

These academic entry requirements form part of the admission arrangements and so will be consulted upon and published in the academy's prospectus and in the LA composite admissions prospectus.

In each year group Retford Oaks Academy will operate a waiting list where in any year the academy receives more applications for places than there are places available.

It will operate until the end of December in the admission year. It will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria set out above. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

Applicants have the right to appeal which must be done through Nottinghamshire County Council in writing stating the grounds for appeal in the application. Details can be found on the academy and Nottinghamshire County Council Websites. Strict timelines for appeals apply. Appeals should be lodged within 20 school days of the date of the outcome of the application

How to Apply...

If you are a Year 11 student at:

The Elizabethan Academy or Retford Oaks Academy Your teachers will tell you about the arrangements for moving on to the Post 16 Centre.

If you are not at one of the partner schools:

Download an application form from <http://www.retfordp16.org/user/59/69895.pdf> or please contact Kim Burgess at the Post 16 Centre for an application form.

Vocational courses at the Post16 Centre

If you are interested in the vocational courses on offer in the Centre please contact Student Services at North Nottinghamshire College or download course information and an application form from www.nnc.ac.uk

DATE OF REVIEW:	October 2016
SIGNED ON BEHALF OF SENIOR LEADERSHIP TEAM:	
DATE:	
SIGNED ON BEHALF OF POST 16 GOVERNING BODY:	
DATE:	
DATE OF NEXT REVIEW:	October 2017